

## EXTERNAL REPORTING CHART

For questions or more information, contact the Office of Assessment and Accreditation.

ACTION	UNCG Forms	UNC GA	SACSCOC*	OTHER
<b>New Program Development</b>				
New Degree Programs	APPQ Req. Plan & Establish	YES	Significant Departures	NC DPI (licensure) Homeland Security
New Certificate Programs	APPQ Form J	YES	Notification	DoED (Gainful Employment)
New Joint Degrees or other credentials	APPQ Req. Plan & Establish Contract	YES	YES	
New Dual Degrees or other credentials	APPQ Contract	YES	YES	
New Teacher Licensure Programs	APPQ Form J	YES	No	NC DPI
<b>Online Programs</b>				
Offering 50% or more of program online	APPQ Request to Deliver	YES	No	
Offering certificates online	APPQ Form J	YES	No	DoED (Gainful Employment)
<b>Off-Campus Locations**</b>				
Initiating off-campus site ** 25-49% of credential	APPQ	Yes	Letter of Notification before 25%	
Initiating off-campus site** > 50% of degree	APPQ Request to Deliver	YES	Prospectus	US DoED & Homeland Security
Adding programs at an already approved off-campus site **	APPQ Request to Deliver	YES	No	Homeland Security
<b>Discontinuations</b>				
Discontinuation of a Degree Program	Request to Discontinue	YES	YES Teach-Out Plan	
Discontinuation of a Certificate Program	Request to Discontinue	YES	YES Teach-Out Plan	DOE (Gainful Employment)
Closing an off-campus site **	Req. to Discontinue Teach-Out Plan	YES	YES Teach-Out Plan	US DOE Homeland Security
Discontinuation of a program at an off-campus site **	Notify OAA Req. to Discontinue	YES	Possibly Teach-Out Plan	Homeland Security
<b>Other</b>				
Change of CIP Code	Form L	YES	No	DoED (Gainful Employment)
Change of Degree or Certificate Name	Form L	YES	No	DoED (Gainful Employment)
Credit hour changes of 25% or more	Form G Program Revision	No	Yes	

\* <https://policy.uncg.edu/university-policies/substantive-change-compliance/>

\*\* University Registrar's Office and Office of Assessment and Accreditation track all off-campus instruction.

OAA-Office of Assessment and Accreditation

APPQ-Academic Program Planning Questionnaire